

**ROYAL CANADIAN LEGION
ALVIN H. FOSTER MM MEMORIAL BRANCH
BRANCH NO. 098
KINGSTON, NOVA SCOTIA
REVISED FEBRUARY 2004**



Branch By-Laws

**ALVIN H. FOSTER M.M. MEMORIAL BRANCH #098
ROYAL CANADIAN LEGION
KINGSTON, N.S.
BY-LAWS**

ARTICLE I - NAME

This organization shall be known as, and designated as, **THE ALVIN H. FOSTER, M.M. MEMORIAL BRANCH #098, THE ROYAL CANADIAN LEGION**, hereinafter referred to as **"THE BRANCH"** and **THE ROYAL CANADIAN LEGION** hereinafter referred to as **"THE LEGION"**.

ARTICLE II - OBJECTS

(a) The objects of the Branch shall be as set forth in:

- (i) The Act to Incorporate the Royal Canadian Legion
- (ii) The General By-Laws of the Royal Canadian Legion
- (iii) The By-Laws of Nova Scotia/Nunavut Command

(b) The objects of the Branch shall be to:

- (i) Promote the Welfare of its Members
- (ii) Promote comradeship among its Members
- (iii) To co-operate with other Branches to advance the interest and welfare of Veterans and their dependents anywhere in Canada.

ARTICLE III - OFFICERS

(a) The Officers of this Branch shall be:

- Immediate Past President
- President
- 1st Vice-President
- 2nd Vice-President
- 3rd Vice-President
- Service Officer
- Treasurer

(b) The duties of the Officers shall be as laid down in the Ritual and Insignia Manual and Branch Leadership Manual.

(c) In the event that the Office of the President becomes vacant, the President's duties shall be assumed by next the Vice-President, in order of seniority. There shall be an election to fill the Office of President at the next General Meeting of the Branch.

(d) In the event of a vacancy in one of the Offices of Vice-President, the position shall be filled by the remaining Vice-Presidents in order of seniority. An Election to fill the Office of 3rd Vice-President shall be held at the next General Meeting.

ARTICLE III - OFFICERS (Cont'd)

(e) In the event of a financial emergency within the Branch, the President, with the rest of the Branch Officers, have the power to decide on the necessary measures to be taken to meet the emergency, without the prior approval of a General Meeting. Such contingencies and action taken will be reported at the next Executive Meeting and taken to the next General Meeting for ratification at that time.

ARTICLE IV - EXECUTIVE COMMITTEE

- (a) There shall be an Executive Committee whose duty is to conduct the affairs of the Branch as outlined in the Branch By-Laws.
- (b) The Executive Committee shall consist of:
 - (i) The seven (7) Officers of the Branch
 - (ii) Sgt-at-Arms
 - (iii) The Chairpersons of the following Committees:

| | | |
|------------|-----------------------|------------------|
| Membership | Entertainment | Awards & By-Laws |
| Bingo | Publicity | Sports |
| Property | Poppy/Sick & Visiting | Bar |
| Finance | | |
- (c) Fifty-one percent (51%) of the Executive Committee Members shall form a quorum.
- (d) Any Member of the Executive shall be removed from Office if that Member fails to attend three (3) consecutive Executive Meetings without just cause or due notification thereof.
- (e) The Secretary may be paid as a casual employee of the Branch, the rate of pay to be determined by the Executive. If the Secretary is paid, the Secretary shall not make motions nor have a vote at Executive Meetings. The Secretary shall have all the rights of a Member at a General Meeting.

ARTICLE V - ELECTIONS

- (a) There shall be no Election for the position of Immediate Past President. The person who is President at the end of the elected term shall become the Immediate Past President on the Election and Installation of a successor. The Service Officer and Treasurer shall be appointed by the Incoming Executive at the Annual Meeting in January.
- (b) In addition, the Executive Committee shall appoint an Honourary President and Chaplain who shall hold the Office for a period of one (1) year, but will not be Members of the Executive Committee.
- (c) Vacancies which occur during the year shall be filled at the next General Meeting, provided that the Nominee qualifies as per Article VII, Para. (b), Points (i), (ii), (ii) and (iv).

ARTICLE VI - NOMINATIONS

- (a) A Nominating Committee of three (3) Members in good standing shall be appointed by the Executive Committee or elected by the General Membership before the November General Meeting.
- (b) The duties of this Committee shall be as described in "Rules of Procedure for Legion Meetings".
- (c) Nothing shall prevent a Member of the Nominating Committee from being nominated from the Floor after its Final Report has been given.
- (d) This Committee will select a Chairperson.
- (e) Nomination Papers must clearly indicate the position(s) for which the Member wishes to stand.

- (f) This Committee is responsible for establishing the eligibility of Nominees, with particular reference to any restrictions in these By-Laws with respect to length of Membership, previous service on the Executive Committee, etc.
- (g) This Committee must ensure that all Members are made aware of the date and times for voting.
- (h) Further Nominations may be made from the floor immediately prior to the Election, but must be confined to Members present or who have signified in writing, their willingness to stand for Election.
- (i) The qualifications, in this Branch, for nominating or being nominated for the Executive Committee shall be as follows:
 1. All voting Members admitted under Section III of the General By-Laws may nominate or be nominated for Executive positions, provided they are Members in good standing at the time of Election.
 2. All Nominees/Appointees must have held Membership in Branch 098 for a period of one (1) full year to be eligible for Election/Appointment to the Executive Committee.
 3. Nominees for the position of President must have served one (1) full year as an Officer of the Branch. Nominees for the any of the Vice-Presidents positions must have served a period of one (1) full year on the Branch Executive Committee .
 4. A Nominee who is defeated for an Office may be nominated for any other Office.
 5. No Member shall hold more than one (1) Executive position at any one time.
 6. No Member may serve on the Executive of the Branch and the Ladies Auxiliary at the same time.

ARTICLE VII - VOTING

- (a) The Chairperson shall instruct the Scrutineers on their duties, and ensure they are carried out correctly.
- (b) The Chairperson shall instruct the Membership on the Qualifications for Nomination and Procedure for Voting.
- (c) No Member shall be permitted to enter or retire from the Meeting during the taking of a Ballot.
- (d) Where two (2) or more Nominations for Office exist, Voting for that Office shall be held by Secret Ballot until a clear majority, i.e. fifty-one (51) percent or more of the total Votes cast, is obtained. The Nominee receiving the lowest number of Votes shall be dropped from the Slate and further Ballots taken until a clear majority is obtained.

ARTICLE VIII - INSTALLATION

- (a) The Installation of the Executive Committee will take place at the Annual General Meeting in January, or as soon as possible thereafter.
- (b) Any Officer or Past Officer of the Royal Canadian Legion, in good standing, is authorized to perform Installation Ceremonies.

- (c) The choice of Installation Officer for the Annual Meeting rests with the President Elect.

ARTICLE IX - COMPOSITION OF SPECIAL DUTIES OF COMMITTEES

- (a) The "Standing Committees" shall consist of the elected Chairperson and additional Members as designated below. The Chairperson, however, may appoint additional Members as required and inform the Executive Committee.

| | | | |
|-----------------------|---|-------------|-----------------------|
| Finance | 5 | 1 Treasurer | 4 appointed |
| Awards and By-Laws | 5 | 1 elected | 4 appointed |
| Bar | | 3 | 1 elected 2 appointed |
| Membership | | 3 | 1 elected 2 appointed |
| Bingo | | 10 | 1 elected 9 appointed |
| Entertainment | | 3 | 1 elected 2 appointed |
| Poppy/Sick & Visiting | | 5 | 1 elected 4 appointed |
| Property | | 4 | 1 elected 3 appointed |
| Publicity | | 3 | 1 elected 2 appointed |
| Sports | | 5 | 1 elected 4 appointed |

- (b) Special Committees may be appointed from time to time, as required, either by the President or the Executive.

- (c) Resolution Committee:

The Resolution Committee shall prepare and/or receive all Resolutions, ensure that they are prepared properly, and present them to the Executive Committee with any comments they deem necessary.

ARTICLE IX – COMPOSITION AND SPECIAL DUTIES OF COMMITTEES (Cont'd)

- (d) The Resolution Committee shall consist of the By-Laws Chairperson, 1st Vice-President and one other Member appointed yearly by the Incoming Executive.
- (e) A list of all Committees, both Standing and Special, shall be made available to the Branch Secretary and Branch Manager.
- (f) A majority of any Committee shall constitute a quorum for the transaction of business.
- (g) All reports of Special Committees must be in writing and signed by all Committee Members.
- (h) Standing Committees shall report verbally as required, and annually in writing. The Bar Chairperson will make Monthly Reports that will clearly show the gross purchases, gross salaries, expenses and net profit to the Branch. The Yearly Report will show the year's operation, as outlined above, for each month, except that it will show for twelve (12) months.
- (i) At the end of their Term of Office, Chairpersons of Committees will ensure all correspondence and reports are passed to the Secretary with Annual Reports. These are to be filed or passed to the next Chairperson.

ARTICLE X - DUTIES OF COMMITTEES

- (a) EXECUTIVE

- (i) The Executive Committee shall have all the power of the Branch except:

1. to rescind or alter these By-Laws
2. borrow monies absolutely
3. spend Branch funds or dispose of Branch property according to Article XVIII, Para. (b).

(ii) The Executive Committee shall employ those persons required for the working of the Branch. Their employment will be governed by the published Terms of Reference for their position. The Executive only, shall be responsible for the adjustment of wages, hiring and dismissal of all employees. All dismissals shall be in accordance with Provincial Labour Laws.

(b) AUDITING

(i) This Committee, of at least two, and not more than three, shall be appointed, in accordance with provisions of the General By-Laws, by the Incoming Executive, and shall regularly examine all books, accounts, bank statements and all other records and submit a true and correct statement of their findings directly to the Branch. They shall see that a true and proper businesslike system of recording the accounts of the Branch is installed and kept up-to-date at all times.

ARTICLE X – DUTIES OF COMMITTEES (Cont'd)

(ii) If approved by the Membership, this Committee may be by-passed, should a suitable auditing firm be acquired to carry out this task.

(c) AWARDS AND BY-LAWS

(i) This Committee shall be responsible for:

1. The submission of names of Members eligible for, and deserving of, Awards in accordance with General By-Laws of the Legion and the Honours and Awards Regulations of the Royal Canadian Legion.
2. Reviewing all Ladies Auxiliary Awards to ensure that they are in accordance with all Legion Regulations, and to present same to Branch Executive for approval or rejection.
3. Reviewing and amending the Branch and Ladies Auxiliary By-Laws to ensure they comply with the General, Provincial Command and Branch By-Laws.
4. Presenting all proposed By-Law Amendments by a Notice of Motion to a General Meeting.
5. Recording and filing Amendments to the Branch By-Laws, after having been duly brought before a General Meeting and approved.
6. The Awards and By-Laws Chairperson is responsible to ensure the Branch Policy Book is kept up-to-date.

(ii) This Committee shall be responsible to, and report directly to, the Executive Committee.

(iii) DOUCETTE AWARD

1. Qualifications for this Award shall be for outstanding voluntary service to the Branch, by any Member, during the past year.
2. It shall be the duty of this Committee to bring the name of a Candidate for this Award to the General Membership. This Award may be shared by two (2) or more recipients working for a common cause.
3. Candidates names may also be submitted from the floor at a General Meeting. All nominations must be accompanied by a written citation.

(d) BAR

- (i) The Bar Committee shall, in conjunction with the Branch Manager, operate the Bar in strict conformity with the Branch Rules and Regulations, and in full compliance with the Regulations of the Nova Scotia Liquor Licensing Board and the Department of Health.

ARTICLE X – DUTIES OF COMMITTEES (Cont'd)

- (ii) Duties of the Bar Committee shall include:

1. Monthly Stock and Spot Checks.
2. Re-adjustment of Bar hours as required.
3. Post a Bar Financial Statement prior to the Monthly General Meeting.

- (iii) The Bar Committee shall be responsible for the operation of the Bar as directed by the Executive Committee, and shall report directly to the Executive Committee.

(e) BINGO

This Committee shall operate Bingos in accordance with provisions of the Provincial Lottery Regulations. This Committee shall be responsible to, and report directly to, the Executive Committee. Bingo accounts shall be made available to the Treasurer, and subject to audit.

(f) ENTERTAINMENT

It shall be the duty of this Committee to arrange entertainment for the Branch. The Branch will authorize funds for these activities. This Committee shall be responsible to, and report directly to, the Executive Committee, and report weekly and monthly profits and losses with breakdown.

(g) MEMBERSHIP

- (i) Membership shall be in accordance with the General By-Laws of the Legion.
- (ii) This Committee shall report directly to the Executive Committee.

(h) POPPY/SICK AND VISITING

- (i) This Committee shall investigate and report any information relative to the health of Members of the Branch, local Veterans and their dependents.
- (ii) This Committee shall be limited to the amount set by the Executive Committee to be spent in any one case for small comforts, and will report the same at the next Meeting.

(iii) If, in the opinion of this Committee, further assistance is immediately necessary, the Chairperson shall report his information to the Service Officer or President for their action.

(iv) This Committee will carry out all duties that may be assigned to them pertaining to the Annual Poppy Campaign, and shall be responsible to, and report directly to, the Executive Committee.

(i) PROPERTY

This Committee shall carry out the duties that may be assigned to them regarding renovations and maintenance. This Committee shall be responsible to the Executive Committee.

ARTICLE X – DUTIES OF COMMITTEES (Cont'd)

(j) SERVICE OFFICER

(i) A Branch Policy concerning the death of any Member, Veteran or Ex-Service person, who is not a Member of the Legion, shall be in the possession of the Service Officer.

(k) SPORTS

This Committee shall be responsible to actively involve the Membership in all sports of interest to the Branch on a Branch, Zone and Provincial Level. This Committee shall be responsible to, and report to, the Executive Committee.

(l) PUBLICITY

The Publicity Chairperson shall, as directed by the Executive Committee, give notice to the Press on the activities of the Branch, without making any statement on the Policies of the Legion.

ARTICLE XI - MEETINGS

(a) The regular Monthly Meeting of the Branch will be held the fourth (4th) Monday of each month, except on holiday Mondays, in which case the Meeting will be held on the following Monday at 7:00 p.m., at such place as may be designated by the President. Twenty-five (25) Voting Members, five (5) of which shall not be Executive Members, shall form a quorum.

b) There shall be ten (10) Monthly Meetings. The Executive Committee shall run the affairs of the Branch during the months of July and August.

(c) Annual Meeting: The Annual Meeting shall be held on the third (3rd) Monday in January, or as soon as possible thereafter. Annual Reports will be given, in writing, at this Meeting.

(d) Special Meetings: A Special General Meeting shall be called within five (5) days of the written request of twelve (12) Members, or five (5) Executive Members.

(e) Executive Meetings: Executive Meetings shall be held monthly, or as deemed necessary, and at a time and place designated by the President. If a Special Executive Meeting is deemed necessary, due notice must be given to all Members of the Executive Committee.

ARTICLE XII - DUES AND FEES

- (a) The Annual Membership Dues of the Branch shall be as passed by the Branch at a General Meeting, and shall be due in January of each year, as laid down in the General By-Laws of the Legion.
- (b) On Approval of a Membership Application, the Dues for that year shall be paid. If Approval is after June 30th, one-half (1/2) of the Annual Dues shall be paid, as laid down in the General By-Laws of the Legion. The amount, in both cases, shall be up to and including December 31st of the year in which Dues are paid.

ARTICLE XII – DUES AND FEES (Cont'd)

- (c) The Applicant, on being Initiated, will be presented with a Legion Badge, a copy of the General By-Laws, the Branch By-Laws, the Clubhouse Rules and the Dress Code.

ARTICLE XIII - INITIATION

- (a) As per the General By-Laws of the Legion, all Membership Applications shall be presented by the Membership Committee to the Executive Committee, prior to presentation for Approval or Rejection at a General Meeting.
- (b) Upon Approval of an Application, the Membership Committee shall notify the Applicant requesting them to appear for Initiation at a General or Executive Meeting of the Branch.
- (c) An Applicant who does not comply with the provisions of the General By-Laws of the Legion shall not be Approved.

ARTICLE XIV - ORDER OF BUSINESS

The Order of Business at Branch Meetings shall be, as far as practical, as laid down in the Ritual of the Legion.

ARTICLE XV - FISCAL YEAR

The Fiscal Year of this Branch shall be the Calendar Year.

ARTICLE XVI - BRANCH PROPERTY

- (a) All Real Estate and Property of the Branch will be held in Trust by a Board of Trustees which will be duly appointed by the Executive Committee for this purpose.
- (b) The Board of Trustees shall consist of three (3) Members whose duty shall be to see to the upkeep and maintenance of the building, fittings and furniture.
- (c)
 - (i) The Trustees will be appointed and serve for three (3) years. They may be re-appointed, but no more than two (2) new Trustees shall be appointed in one year.
 - (ii) The Chairperson of Trustees shall be recommended to the Branch Executive Committee by the Board of Trustees.
 - (iii) This Committee shall be responsible to, and report directly to, the Executive Committee.
 - (iv) In case of the death, resignation from the Trust, incompetency of acting, refusal to assist or removal from Office, the Executive shall forthwith appoint a successor, who, on appointment, shall assume all of the Duties and Powers of a Trustee.

(v) The Branch, at a General Meeting, may by Resolution, remove any Trustee for just cause. In each case a Notice of Motion to so act shall be given at a General Meeting.

ARTICLE XVI – BRANCH PROPERTY (Cont'd)

(d) If a Member of the Branch willfully or negligently damages property of the Branch, the Executive Committee shall assess the amount of damage, and the amount thereof assessed shall be paid to the Branch by the Member causing the damage. Any Member failing to make suitable arrangements within ten (10) working days, to pay for such damage after same has been assessed, may be charged in accordance with Article III of the General By-Laws. Members sponsoring Visitors will be held responsible for any damages caused by such Visitors.

ARTICLE XVII - EXPENDITURES - LIMITING EXPENDITURES

No Member of the Branch shall expend any Grant for Expenses without an Expense Account being rendered. This Account must be itemized and supported by receipts.

- (a) A Notice of Motion referred to the General Membership, for Authorization at a General Meeting, shall be necessary for the expenditure on any one (1) item in excess of the sum of two thousand dollars (\$2,000.00).
- (b) The expenditure of up to one thousand dollars (\$1,000.00) may be authorized at the Executive Meeting.
- (c) All authorized expenditures shall be itemized and reported at a General Meeting.

ARTICLE XVIII - FINANCIAL

- (a) In the event of a financial emergency in the Ladies Auxiliary, the respective President and Officers shall meet with the Branch Officers to solve the problem.
- (b) Signing authority for the Branch will be: Treasurer, President, 1st Vice-President, and a fourth Member to be appointed by the Incoming Executive Committee.
- (c) The Treasurer will sign all cheques with one other signature. In the event of the inability of the Treasurer to act, then the President will be the signing authority with one other signature. If both the Treasurer and the President are unable to sign, then and only then, the 1st Vice-President and the other Member will sign.
- (d) The Treasurer shall be the Chairman of the Finance Committee.

ARTICLE XIX - POPPY FUND

- (a) A Poppy Fund shall be organized as per General By-Laws of the Royal Canadian Legion.
- (b) The President of the Branch shall, each month, present a statement to the Executive Committee of the Branch showing all receipts paid and expenditures in the form of grants from the Poppy Account.
- (c) Confidentiality is to be maintained for those persons receiving assistance from the Poppy Account.

ARTICLE XIX – POPPY FUND (Cont'd)

- (d) The Poppy Fund will be administered by a Committee of three (3) consisting of the President, 1st Vice-President and the Poppy Fund Treasurer. the Poppy Fund Treasurer shall be appointed annually, by the Executive Committee at the September Executive Meeting, to serve from October 1 to September 30 of the ensuing year.. They shall act on information and recommendations presented by the Service Officer after the necessary investigation.
- (e) All Applications for Assistance from the Poppy Fund shall be acted on by a Committee consisting of the President and/or 1st Vice-President, the Service Officer and the Poppy Fund Treasurer.
- (f) Signing authority for the Poppy Account shall be the Committee in XIX (d). A combination of any two (2) will apply.
- (g) Poppy Accounts shall be made available to the Branch Treasurer and subject to audit.

ARTICLE XX - RULES OF PROCEDURES

1. The Presiding Officer at any Meeting shall rule "Out of Order" all matters pertaining to political questions which do not refer to the well-being of the Legion.
2. The Presiding Officer at any Meeting shall enforce order and strict observance to the By-Laws of Provincial and Dominion Commands, and shall have the right to decide all questions "Out of Order", subject to an appeal to the Meeting, sustained by a two-thirds (2/3) majority of those present.
3. The Presiding Officer shall, when debate has ceased on any question, put the same to open vote, giving the words on the Motion or Resolution clearly, so that no Member may misunderstand the question on which they are to vote. In the event of two-thirds (2/3) of the Members present demanding a Secret Ballot on any particular question, such questions shall be decided by Secret Ballot.
4. A Member wishing to introduce a Motion, or to speak on a Motion, shall rise and address the Presiding Officer, and shall wait until they are recognized before speaking.
5. The Mover only, on a Motion or Resolution, shall be allowed to speak a second time.
6. Members shall not hold private discussions during Meetings, or talk on any subject in an unseemly manner. In all Matters of Procedure not provided for in these By-Laws, the provisions of the Legion "Rules of Procedure for Legion Meetings" shall apply. In cases where these rules do not make adequate provision, then and only then, "Robert's Rules of Order" shall apply.
7. No Member shall make a nuisance of themselves, through incessant bickering and petty criticism of other Members, or the manner in which the Meeting is being conducted. The Presiding Officer shall have the right to rule such Members "Out of Order".

ARTICLE XX – RULES OF PROCEDURE (Cont'd)

8. All Notices of Motion shall be given at a General Meeting and actioned at the next General Meeting.
9. Where a Notice of Motion has been sent specifying to Members the business of a Meeting, or where Notice of Motion has been given at a previous Meeting, the business of the Motion shall have the right of way.

10. Where business arises, of which no Notice of Motion as aforesaid has been given and if considered in the interest of the Branch, the Presiding Officer may adjourn the debate on such business to the next Meeting by a majority vote of the Members present.
11. Any Motion passed or defeated by the General Membership cannot be re-opened for a period of six (6) months. To re-open, a Motion of Re-Consideration shall be brought before the General Membership as a Notice of Motion.

ARTICLE XXI - COMPLAINTS

- (a) Any Voting Member of the Legion may lodge a Complaint against another Member in accordance with the General By-Laws of the Legion, Article III.
- (b) Article III of the General By-Laws of the Legion does not provide for Complaints to be laid by Ladies Auxiliary or Guests. The procedure for dealing with such matters in this Branch, shall be as follows:
 - (i) Ladies Auxiliary or Guests laying a Complaint against any person will submit a full report in writing, with names of witnesses, to the President of the Executive. They in turn, will have the matter investigated, and, if after investigation, further action is considered warranted, an Officer of the Branch will lay a Complaint against the person concerned.
 - (ii) To deal with a Complaint against a Member of the Ladies Auxiliary or a Guest in this Branch, the procedure will be as follows:

An Executive Member will be appointed to investigate both sides of the Complaint, including all witnesses. The Executive Member will report their findings at the next Executive Meeting, along with one of the following recommended courses of action:

 1. no grounds for Complaint
 2. Complaint has been resolved
 3. both Parties to appear before the Executive Committee
 4. Accused admits wrong-doing and accepts the Decision of the Executive Committee as to disciplinary action to be taken
- (c) All Members charged under Clubhouse Rules and Regulations will be dealt with in an equal and fair manner. This includes Disciplinary Action taken by the Executive Committee.

ARTICLE XXII - LADIES AUXILIARY

- (a) The Executive Committee is responsible to the Branch for ensuring that the operation of the Ladies Auxiliary of the Branch is in accordance with:
 - (i) The Aims and Objects of the Legion, and in particular this Legion.
 - (ii) To follow the General, Provincial and Branch By-Laws where they pertain to the Ladies Auxiliary.
- (b) The Fiscal Year will be in line with Branch By-Laws.
- (c) To assist the Ladies Auxiliary and the Executive Committee of the Branch to work in unison towards the common aim, the Executive Committee will annually appoint a Branch Liaison Officer to the Ladies Auxiliary, upon taking Office.

- (d) All communication to and from the Ladies Auxiliary will be through the Branch Liaison Officer. Correspondence may be from Secretary to Secretary, or President to President.

ARTICLE XXIII - ALTERATION OR AMENDMENT

These By-Laws shall not be altered or amended, except upon a Notice of Motion, of which Notice shall be given at a Meeting of the Branch held previous to the Meeting at which the same is to be considered. The Notice shall set out such alteration or amendment, as well as the name of the Member presenting such Notice, and a two-thirds (2/3) majority vote of the Members present and entitled to vote at a Regular or Special Meeting of the Branch shall be required to make such alterations and/or amendments effective.

ARTICLE XXIV - DATE BY-LAWS IN EFFECT

These By-Laws shall become effective upon the date approved by Nova Scotia Command,.

ARTICLE XXV

The use of words indicating the masculine impart the feminine where applicable.

CERTIFICATION BY LEGION BRANCH #098, KINGSTON, N.S.

This is to certify that the above By-Laws, as amended, of the Royal Canadian Legion, Alvin H. Foster MM Memorial Branch #098, Kingston, N.S., were approved by a General Meeting of the Branch.

Date: _____

President: _____

By-Laws Chairperson: _____